Education Bureau
Admission Arrangements for Nursery (K1) Classes in Kindergartens (KGs) for the 2027/28 School Year
Application Form for Provisional Registration Letter (PRL) - Undertaking and Declaration

(This form and relevant "PRL" are valid from 1st November 2026 to 31st August 2027. Duly signed "Undertaking and Declaration" should be submitted to the Education Bureau by post within **5 working days** after your submission of the application via Internet. Please state "Application for Provisional Registration Letter – Undertaking and Declaration" on the envelope and affix sufficient postage to the envelope for mailing. Any underpaid mail items will be disposed of by the Hongkong Post.)

Name of Applicant: _____ **Transaction Reference Number:** _____

Name of Child(ren): _____ **Contact Number:** _____

Undertaking and Declaration

1. I hereby declare to apply for the "Provisional Registration Letter" ("PRL") for the student and will be responsible for the application and follow-up with the Education Bureau (EDB).

2. I hereby confirm that all information supplied in this application is true, accurate and complete.

3. I have carefully read and fully understood all the contents of the Guidance Notes on application for the "PRL" and the Notes for Completion of Application Form for "PRL", and I hereby undertake that I will comply with all the requirements and specifications set out in the above two Notes, and any other amendment or supplement to the application for the "PRL" issued by EDB.

4. **Personal Information Collection Statement**
I understand and agree:

Purpose of Collection

(a) The personal data provided by the applicant in this form will be used by EDB for one or more of the following purposes:

(i) Activities relating to the processing, authentication and assessment on eligibility and counter-checking of the application for Provisional Registration Letter, individual grant and subsidy as well as education service provided by EDB;

(ii) Activities relating to matching of the personal data with the database of other relevant Government bureaux / departments in connection with the processing, authentication, assessment on eligibility and counter-checking of the application mentioned in (i) above;

(iii) Activities relating to matching of the personal data within the database of EDB for purposes of verifying / updating records of EDB; and

(iv) Activities relating to compilation of statistics, research and Government publications.

(b) The provision of personal data required by this form and during the processing of this form is obligatory. In the event that the applicant do not provide those personal data, EDB may not be able to handle or further process the application.

Classes of Transferees

(c) The personal data provided by the applicant will be made available to persons working in EDB. Apart from this, EDB may be transferred or disclosed to the parties or in the circumstances listed below:-

(i) other Government bureau and departments, including Immigration Department and Student Finance Office, for the purposes mentioned in paragraph (a) above;

(ii) the school in which the form relates for the purposes mentioned in paragraph (a) above;

(iii) where the applicant has given his / her prescribed consent to such disclosure; and

(iv) where such disclosure is authorised or required under the law or court order applicable to Hong Kong.

Access to Personal Data

(d) The applicant has the right to request access to and correction of his / her personal data held by EDB. Request for access or correction of personal data should be made in writing to Senior Clerical Officer (Kindergarten Administration 2)1 at P.O. Box 23179, Wan Chai Post Office, Hong Kong or email to scokga21@edb.gov.hk.

5. I have read the provisions of this Undertaking and Declaration carefully and fully understood my obligations and liabilities under this Undertaking and Declaration.

6. I understand that the "PRL" is for provisional registration purpose only. Applicant also needs to make sure that the student is eligible to study in Hong Kong.

Signature of Applicant: _____ Date ☐☐☐☐Y ☐☐M ☐☐D

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Correspondence Address ✂

Education Bureau

Room 1432, 14/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong

Application for "Provisional Registration Letter" – Undertaking and Declaration